



Linden Golf & Country Club | 2519 E Main Ave | Puyallup, WA 98372 | Phone: (253)845-2056

Visit us on the web: www.lindengolf.com

LINDEN BOARD MEETING

January 17, 2023

The meeting was called to order by President Paul Green at 6:00 PM.

Board of Director Members: 1) Paul Green; 2) Bill Fitchitt; 3) Mark Dinham; 4) Pat Keaton; 5) Steve Stoyles 6) Susan Kolwitz 7) John Waterstraat 8) Keith Muhich 9) Carl Corbaley; 10) Karl Hess 11) Carla Pistilli; 12) Phil DeGoede

Members Absent: Pat (proxy to Mark); Carl Corbaley; Karl Hess; Carla Pistilli

Recognition of Guests: None

Minutes for December M-S-Passed

Correspondence: None

OFFICERS REPORTS

President: Paul Green

Vice President: Mark Dinham

Secretary: Pat Keaton

Treasurer: Bill Fitchitt – See Financial Summary

PRO REPORT ~ Will Styler

NEW BUSINESS

- Proposed updates to Guest Policy and fees.

OPERATIONAL OVERVIEW:

- December Rounds Played:
 - Recorded 176 x 9-hole member rounds.
 - Recorded 242 x 18-hole member rounds.
- Education Update:
 - Zeb Burki has successfully completed Level 1 of the PGA PGM. He will attend Level 2 seminars at the new PGA headquarters in Frisco, Texas, January 29 through February 4.

- **Lower Trackman Suite Water Leak:**
 - We experienced a water leak in the lower simulator room on 12/24. An electrical conduit filled with water and had enough pressure to push through the wall of the simulator room at the electrical panel, affecting the SW corner of the room.
 - ServPro remediated the moisture and took out affected drywall.
 - An insurance claim was filed and the adjuster visited on 1/2/23. It may take 1-2 more weeks to hear back regarding our claim.
 - The room is currently usable, but we will need to replace drywall and repaint a small area in the near future. We should coordinate this with repairs required in the breezeway restrooms.
- **Upper GC Quad Simulator:**
 - New hitting screen, curtain, and ceiling tile have been ordered from Matt Sweaney.
- **Driving Range:**
 - Utility vehicle ordered for March delivery.
 - Premium yellow range balls from Wilson scheduled for March delivery.
 - Opened an account with Easy Picker and have ordered most of the equipment and supplies we will need to begin operating the driving range.
 - I have temporarily blocked off three cart storage spaces to store range supplies. Once the range opens, we will probably only need one of these.
 - Budget spreadsheet will be maintained and kept in DropBox for anyone interested.
 - Driving Range Policy document has been developed and will be shared at next month's BOD meeting.
- **Employee Reviews:**
 - Reviews have been conducted for Pro Shop staff and forwarded to Executive Board.
- **Alcohol policy**
 - Double checked rules regarding unsecured lockers containing alcohol. Members will be encouraged but not required to use a lock. Alcohol Policy remains in effect as posted in the clubhouse. Staff will do a weekly check of clubhouse to ensure compliance.
- **60-Day ACH Requirement:**
 - Current policy has no mechanism for enforcement.
 - A prepared statement should be approved by the Board that can be provided to affected members, along with an ACH form.
- **Lower Trackman Leak Update:**
 - I was informed by phone today that our insurance claim was denied. A letter will be arriving shortly. The information relayed to me was, 'Once the water hits the ground it becomes floodwater. Floodwater is not covered under your policy without specific flood insurance.' For the record, I always used the word 'leak' when speaking with our insurance company.
 - ServPro invoice was \$2,217.40 (Insurance deductible would have been \$1,000)
 - Other associated costs:
 - Drywall repair: Steve Van Horn will perform in the near future.
 - Repainting: Will provide details soon.
- **WWC PGA Pro-Ams:**
 - Ben, Glenn, and I have submitted allocation requests and will receive our Pro-Am schedules in mid-to late February.

Superintendent's Report ~ David Clark

- We installed the new sprinklers around the course.
- There was an issue with irrigation wire on 9 fairway that was fixed.

GREENS: Phil DeGoede and Keith Muhich

WOMEN'S DIVISION: Susan Kolwitz and Carla Pistilli

MEN'S DIVISION: Mark Dinham and John Welch

TOURNAMENT COMMITTEE: John Waterstraat – No Report

LONG RANGE PLANNING: Mark Dinham

MEMBERSHIP: Mark Dinham and Pat Keaton

Welcome New Members!

- Kristy Pistilli Family
- Matt Sels Family
- Ryan Simpson Single
- Graham Milligan Single
- Cody Resser Family
- Pat McFarland Family
- Jason Kelly Single
- Eugene O'Day Single
- Darren Ross Family
- Andy Elfters Single
- Shuie Altizer Family
- Philip Carder Single
- Connor Keaton Single
- Dick Getty Single
- Gavin Cuddie Single
- Klaus Snyder Single

Reinstatement – None

Reactivate – Dick Roundtree (single)

Extend Inactive – None

Inactive – None

Change of Status – Brian Kruse, John Pollastro (family to single)

Resignations – None

Thirty Day Contact – 861, 1215, 1527, 550, 1000, 1477, 975, 552, 688

Sixty Day Letters – 456*, 1588*, 167*, 367*

Termination Letters Pending – 740

Collection Letters Needed – None

Terminated – None

Century Club Addition – None

Single (212), Family (87) Total 299

(300) January 2022 Total

Century Club Members (21)

(Initiation rate \$6,000)

***Members that are 60 days or more past due on their accounts and have lost playing privileges are required to set up Automatic Clearing House (ACH) billing with the bookkeeper in order to maintain their membership.**

Look Ahead

New Members:

Resignations:

Inactive:

Reactivation:

Inactive Annual Renewal Notification:

Change of Status:

Wait List: (see below)

Motion to approve the Membership Report. Motion M-S-Passed

FINANCE: Bill Fitchitt

LINDEN GOLF CLUB

Financial Summary

December 31, 2022

(00's rounded)

Cash and Reserves	189,600
Property and Equipment (Net of Depreciation)	1,330,800
Other Assets & Deferred Revenue	<u>(62,300)</u>
Total Assets	\$1,458,100
Current Liabilities	4,700
Loan Payable Heritage Bank	215,500
Notes Payable to Members	410,600
Capital Leases Payable	53,400
Heritage PPP loan	<u>0</u>
Total Liabilities	684,200
Members' Equity	<u>773,900</u>
Total Liabilities and Equity	\$1,458,100

Summary of Operations
Twelve Months Ended December 31, 2022

	Actual	Budget	Variance
Dues Revenue	\$1,002,500	947,900	54,600
Other Revenue	<u>129,000</u>	<u>140,500</u>	<u>(11,500)</u>
—	1,131,600	1,088,400	43,200
Greens Expense	399,100	419,900	(20,000)
Administrative Expense	244,600	287,900	(43,300)
Pro Shop Expense	271,400	253,600	17,800
House Expense	32,600	30,600	2,000
Other (Income) Expense	<u>4,400</u>	<u>95,300</u>	<u>(90,900)</u>
	<u>952,100</u>	<u>1,087,300</u>	<u>(135,200)</u>
Net Income	179,500	1,100	178,400

LINDEN GOLF CLUB
Cash Flow Summary
For the Twelve Months Ended December 31, 2022

Beginning Cash January 1, 2022	\$158,100
Net Income (Cash Basis)	<u>331,100</u>
<u>Member loan proceeds</u>	<u>90,000</u>
	579,200
Cash Disbursements	
Capital Expenditures	(207,600)
Loan Payments	(181,800)
Other Changes in Working Capital	<u>(200)</u>
	<u>(389,600)</u>
Cash Balance December 31, 2022	\$189,600

HOUSE: Carl Corbaley

Removed the toilet in the Ladies breezeway, used FloHawks to clear the line then reset the toilet.

OLD BUSINESS

None

NEW BUSINESS

Motion to approve the Pro Shop giving members with overdue accounts an ACH Final Notice message which will require them to sign up for ACH Payments before resuming play. Will & Pat to finalize wording. Motion M-S-Passed

Motion to approve the revised Linden Golf and Country Club Guest Policy shown below including adjusted green's fee rates for guests of \$40 for 9 holes and \$60 for 18 holes.

Motion M-S-Passed

Motion to approve the Linden Golf and Country Club Golf Simulator Policy shown below. Motion M-S Passed to Table and refer back to Phil and subcommittee. Revised policy to be presented at February meeting.

Meeting adjourned at 7:01 pm

Respectfully,
Mark Dinham for Pat Keaton, Linden Secretary